



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council
held at Hutton House, Chilton, County Durham, on
Tuesday 19th July 2022 at 6.00pm

Chairman: *Councillor M.Young (Mayor)*

Present: *E.Bruce, J.Cairns,
V.Collinson, P.Davies, K.Hornsby, J.Houlihan, S.Sutherland*

In attendance: Mr. J.Robinson Town Clerk

Members of the public: no members of the public present

OM49.0/22. APOLOGIES

Cllrs A.Bruce, P.Malpas, L.Rundle

OM50.0/22 DECLARATION OF INTERESTS

None

OM51.0/22. MEMBER DISPENSATION

None.

OM52.0/22 PUBLIC PARTICIPATION

No issue raised.

O53.0/21 REPORT OF MAYOR

Cllr. M.Young referred to a number of invitations received. He thanked the Deputy Mayor for attending both the Scout AGM and Spennymoor Mayoress at Home on his behalf.

OM54.0/22 MINUTES OF CHILTON TOWN COUNCIL HELD ON 14TH JUNE 2022

The minutes and recommendations therein were agreed, subject to the following amendment being made, proposed Cllr. M.Young and seconded by Cllr. J.Carins:- OM40.0/22 prior to the vote being taken Cllr. S.Sutherland queried if the email sent by Cllr.M.Young in regards to the business case had broken Standing Orders. Cllr. M.Young replied he had in fact sent 2 e-mails in regards to the post and the second E-mail clearly states he was seeking member's views and it had clearly stated consultation.

The minutes were then agreed.

Cllr. E.Bruce requested the minutes be also amended to reflect that she had queried Cllr. M.Young's e-mails at the June meeting before Cllr. S.Sutherland and this be recorded accordingly. This was agreed.

OM55.0/22 MINUTES OF COMMUNITY MEETING HELD ON 16TH JUNE 2022

Town Clerk advised the meeting did not go ahead as it was not quorate. It was agreed to revert back to this committee meeting second Tuesday of the month at 6.00pm.

OM56.0/22 MINUTES OF ALLOTMENT COMMITTEE HELD ON 16TH JUNE 2022

The minutes and recommendations therein were agreed, moved Cllr. J.Cairns and seconded by Cllr.S.Sutherland

OM57.0/22 MINUTES OF POLICY AND RESOURCES COMMITTEE HELD ON 28TH JUNE 2022

The minutes and recommendations therein were agreed, moved Cllr. J.Cairns seconded by Cllr. J.Houlihan.

OM58.0/22 MINUTES OF CEMETERY COMMITTEE HELD ON 28TH JUNE 2022

The minutes and recommendations therein were agreed, moved Cllr. J.Cairns seconded by Cllr. J.Houlihan.

OM59.0/22 CO-OPTION TO COUNCIL

It was agreed to interview the 4 candidates at the September Full Council and if the candidates are unable to make this date, a final date be prior to the September Policy and Resources Committee.

OM60.0/22 CORRESPONDENCE

Town Clerk advised he had been requested by a resident to write to DCC asking for the resurfacing of Wimpy Estate to be added to DCC forward plan, this he had done. Cllr. E.Bruce requested a copy of the letter.

CDALC seeking nominations for their AGM. Closing date 31st August 2022. It was agreed if any member wished to be nominated to advise Town Clerk prior to the closing date.

Residents had requested/reported lack of grass cutting on Rosewood, general rubbish Raby Terrace, Prospect Terrace, be reported to DCC, this has been done, case numbers received but no other follow up from DCC

OM61.0/22 COUNTY COUNCILLOR REPORT

Cllr. J.Cairns advised members she had attended the normal series of meetings and there will be no meetings in August due to recess. Both Cllr. S.Sutherland and Cllr. E.Bruce raised issues with Cllr. J.Cairns who agreed to chase up and report back to both members.

OM62.0/22 COUNCIL E-MAILS IN REGARDS TO GDPR

Cllr. E.Bruce advised she had recently attended GDPR training and felt the use of the Town Clerk email address by staff other than the Town Clerk may contravene the Act. She also expressed concern that members of the Council and the public who wish to raise private concerns directly with the Town Clerk would be reluctant to use this e-mail. She requested this be changed to the info email being used as the general access one for all staff.

It was agreed only Town Clerk use the registered Town Clerk e-mail and the main Council e-mail revert back to the info@chiltondurham-tc.gov.uk

OM63.0/22 NEIGHBOURHOOD PLAN

Cllr. S.Sutherland asked if this is planned to be taken forward as previously discussed. Cllr. M.Young advised a community meeting is to be arranged shortly with the view to beginning the process in the autumn.

OM64.0/22 PLANNING

There were no planning matters to discuss

OM65.0/22 MONTHLY ACCOUNT RECONCILIATION

Members approved monthly accounts for payment.

OM66.0/22 REPORT ON SCOUT AGM

Cllr. P.Malpas, J.Cairns, S.Sutherland and Town Clerk had attended the Scout AGM and gave a joint report of the proceedings. The Scout District Commissioner had written to Council thanking members for their attendance and input over the year supporting the Chilton group.

OM67.0/22 RESIDENTS ASSOCIATION MEETING

Cllrs. J.Cairns, J.Houlihan and Town Clerk gave a report on the meeting held on 27th June 2022.

OM68.0/22 EXCLUSION OF PRESS AND PUBLIC

It was proposed Cllr. J.Cairns seconded by Cllr. S.Sutherland and carried to exclude press and public from the remainder of the meeting.

OM69.0/22 TENDERS

A. Dog bins, agreed to go back to DCC and request costings for only the normal dog bins as opposed to the full ones as quoted by DCC.

B. Block paving at Cemetery, to obtain a further quote.

OM70.0/22 LAND ADJACENT TO HUTTON HOUSE

Cllr. M.Young and Town Clerk reported on the current situation in regards to the land. It was agreed Mayor/Deputy Mayor and Town Clerk take forward and seek legal advice.

Signed:-

Mayor of Chilton
13th September 2022