



CHILTON TOWN COUNCIL

Mayor Cllr. S. Reece
Chilton Town Council

You are summoned to a meeting of Chilton Town Council Allotment, Open Spaces & Cemetery Committee to be held on Monday, 2nd June 2025 at 10.30am in Hutton House, Chilton

Agenda

1. Apologies
2. Declaration of Interest
3. Member Dispensation – The following dispensation has been provided to Committee Members on 20th May 2025 until May 2026 – **The dispensation will limit Cllr Herbert from participating in the discussion of and/or vote on the following matters which effect the allotment site on which they hold an allotment to a greater degree than any other allotment size within the parish:**
 - a. **The eviction of an allotment holder on the West Chilton Allotment site;**
 - b. **The award of a grant/tender to the West Chilton Allotment site.**
4. Public Participation (20 minutes)
5. Review Resolution Log for Cemetery and Allotments

CEMETERY

6. To discuss the remit of the new committee. Report to be provided to full council on 10th June 2025.
7. To discuss quotation to replace broken stubs, descale and paint, including main cemetery gates.
8. To review and accept the Minutes of the Cemetery Committee meeting held on 15th April 2025

ALLOTMENTS

9. To review and accept the Minutes of the Allotment Committee meeting held on 14th April 2025
10. Report on number of tenants left to pay and vacancies
11. Update regarding Asbestos Policy and Information
12. To receive verbal report regarding UPVC Recycling
13. To receive verbal update on weed control Mare's Tail / Invasive Weeds
14. To receive an update on Avian Flu
15. Repairs and maintenance (to be reviewed by Committee)
 - a. Tenant asking for locks on WCT North gates – suggested handle like bottom gate on WCT South
 - b. WCT182 reported front and back fencing blown down and tree
 - c. WCT146/147 reported fence blown down
 - d. Any other repairs and maintenance issues brought to the meeting
16. To discuss quotations to replace fencing on HW allotments (no. 14-19)
17. HW16-19 – clearing building
18. Anti-social behaviour
19. To discuss future work required to the allotment sites.
20. Report on suggested remit of Community Garden support from outside agencies
21. Correspondence
22. National Allotments Week – 11th to 17th August 2025
23. Drone Inspection arrangements
24. Water
25. Fly tipping

Exclusion of Press and Public

- 26. End of Tenancy – costs for work report from AH
- 27. Inspections
- 28. Grazing Licence review 2026-2027
- 29. Allocations
- 30. Date of next meeting : 23rd June 2025

Anne Hall

Finance and Admin Officer

23rd May 2025

To Committee members:-

All other members of Council for information. Please note member substitution must be notified to Town Clerk prior to the meeting.