



C H I L T O N T O W N C O U N C I L

Mayor Cllr. S. Reece
Chilton Town Council

You are summoned to a meeting of Chilton Town Council Allotment, Open Spaces & Cemetery Committee to be held on Monday, 23rd June 2025 at 10.30am in Hutton House, Chilton

Agenda

1. Apologies
2. Declaration of Interest
3. Member Dispensation – The following dispensation has been provided to Committee Members on 20th May 2025 until May 2026 – **The dispensation will limit Cllr Herbert from participating in the discussion of and/or vote on the following matters which effect the allotment site on which they hold an allotment to a greater degree than any other allotment size within the parish:**
 - a. The eviction of an allotment holder on the West Chilton Allotment site;
 - b. The award of a grant/tender to the West Chilton Allotment site.
4. Public Participation (20 minutes)
5. Review Resolution Log for Cemetery and Allotments
6. To review and accept the Minutes of the Allotment, Open Spaces & Cemetery Committee meeting held on 2nd June 2025.

CEMETERY

7. To discuss and review the building condition
8. Repairs front compound gate
9. Power washing rest of the walls at cemetery
10. Update Privacy Notice
11. To discuss request to reserve plaque space in Garden of Remembrance

OPEN SPACES

12. Signs – no fires for Joe's Field
13. Planter at Library
14. Ornate noticeboard repairs

ALLOTMENTS

15. Repairs and maintenance (to be reviewed by Committee)
 - a. Gates – WCT sites update
 - b. WCT182 reported front and back fencing blown down and tree
 - c. WCT146/147 reported fence blown down
 - d. HW1 Fencing
 - e. Structure on HW16-19
16. Fencing – West Chilton Terrace
17. To discuss Joint Tenancy arrangements
18. Noticeboard West Chilton Terrace
19. Community Garden
20. Signage
21. Financial remit for allocations
22. Correspondence – to consider a request for an allotment by ROC
23. Water
24. Fly tipping
25. Update Privacy Notice

EXCLUSION OF PRESS AND PUBLIC

26. End of Tenancy – costs for work report from AH
27. Inspections
28. Grazing Licence review 2026-2027
29. Allocations update
30. Date of next meeting : 21st July 2025

Anne Hall
Finance and Admin Officer, 18th June 2025

To Committee members:- Cllr Sutherland (Chair), Cllr Malpas (Vice Chair), Cllr Bruce, Cllr Herbert, Cllr Reece

All other members of Council for information. Please note member substitution must be notified to Town Clerk prior to the meeting.