



CHILTON TOWN COUNCIL

Mayor Cllr. S. Reece

In accordance with Paragraphs 8 & 10(2) (b) of Schedule 12 of the Local Government Act 1972, I hereby summon you to attend a Meeting of Chilton Town Council to be held at 6pm in Hutton House, Chilton on Tuesday 8th July 2025

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest
3. To consider a dispensation request from Cllr Stuart Sutherland and receive any other Member Dispensations
4. Public Participation
5. Mayor's Report
6. To consider any applications received for the Town Councillor Vacancies, if applicable
7. To approve minutes of the following meeting and recommendations there in –
 - a. Chilton Town Council meeting held on 10th June 2025
8. To receive minutes of the following committee meetings
 - a. Allotment, Open Spaces and Cemetery Committee Meeting held on 2nd June 2025
9. County Councillors Report
10. To review the Resolution Log

Financial Matters

11. To review the applications received for the Community Grants Funding
12. To review the Civic Duties budget expenditure for 25/26
13. To consider a request for funding of life vac anti-choking devices throughout the town.
14. To review and agree the contractor from the quotations received for the weekly watering of the hanging baskets following on from the Town Clerk receiving further information about the frequency of the watering of the flowers.
15. To discuss funding options that may be available from external organisations
16. To receive Appendix 1 for April 2025, May 2025 and June 2025- this was agreed at the Financial, Audit, Risk and Health and Safety Committee Meeting held on 24.6.25
17. To receive the detailed income and expenditure of the council from 1st April 2025 to 31st May 2025- this was agreed at the Financial, Audit, Risk and Health and Safety Committee Meeting held on 24.6.25

Policy and Procedural Matters

18. To adopt the updated Delegation Scheme following on from the Terms of References agreed for each committee.
19. To adopt the Asbestos Risk Register- this was recommended for adoption at the Financial, Audit, Risk and Health and Safety Committee Meeting held on 24.6.25
20. To adopt the Hazardous Substances Policy (COSHH)- this was recommended for adoption at the Financial, Audit, Risk and Health and Safety Committee Meeting held on 24.6.25

21. To adopt the Cemetery Privacy Notice- this was agreed at the Allotment, Open Spaces and Allotment Committee Meeting held on 23rd June 2025
22. To adopt the Allotment Privacy Notice- this was agreed at the Allotment, Open Spaces and Allotment Committee Meeting held on 23rd June 2025
23. To adopt the updated General Privacy Notice
24. To adopt the updated Health and Safety Policy
25. To review a report from the Town Clerk regarding outstanding actions at the allotment sites
26. To nominate up to 2 councillors to apply for vacancies on the Durham County Council's Standards Committee

Standing agenda items

27. To receive an update on the Neighbourhood Plan
28. To receive the Charity Report
29. To receive an update from the Community & Events Working Group

Exclusion of Press and Public

To **RESOLVE** that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

30. To receive an update regarding the disputed land
31. To discuss the school play park



Joanne Dickinson,
Town Clerk,
2nd July 2025