



CHILTON TOWN COUNCIL

Mayor Cllr. S. Reece

In accordance with Paragraphs 8 & 10(2) (b) of Schedule 12 of the Local Government Act 1972, I hereby summon you to attend a Meeting of Chilton Town Council to be held at 6pm in Hutton House, Chilton on Tuesday 10th June 2025

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest
3. To receive Member dispensations
4. Public Participation
5. Mayor's Report
6. To approve minutes of the following meeting and recommendations there in –
 - a. Chilton Town Council meeting held on 20th May 2025
 - b. Policy and Resources Committee meeting held on 15th April 2025
 - c. Cemetery Committee meeting held on 15th April 2025
 - d. Community Committee Meeting held on 15th April 2025
7. To receive minutes of the following committee meetings
 - a. Allotment Committee Meeting held on 15th April 2025
8. County Councillors Report
9. To consider a request from County Councillor Bowron for a dog walking area to be installed on Joe's Field

Financial Matters

10. To approve and adopt the Internal Auditors Report for 2024/2025.
11. To approve the end of year financial statements for 2024/2025
12. To approve and adopt Section 1 of the AGAR Annual statement of accounts
13. To approve and adopt Section 2 of the AGAR Annual Statement of accounts
14. To approve the timeframe for the exercise of elector's rights to review the financial accounts for 2024/2025
15. To agree the Internal Auditor for 2025/2026
16. To review and agree the contractor from the quotations received for the weekly watering of the hanging baskets.
17. To discuss funding options that may be available from external organisations (SR)
18. To discuss quotations received to carry out maintenance work on the Memorial at Hutton House and the Miners Memorial
19. To approve the recommendation from the Allotment, Open Spaces and Cemetery Committee at a meeting held on 2.6.25 to approve the quotation of £2090 for the railings and gate work at the cemetery.
20. To discuss quotations obtained for fencing at the Hambleton Way Allotments at the bottom of Joe's Field.

Policy and Procedural Matters

21. To agree the Terms of Reference for the Allotment, Open Spaces and Cemetery Committee and the Community and Events Working Group.
22. To consider a request from Elemore School for the council to be a central point for residents to collect fresh food (this is part of an initiative working with Neighbourly) (SR)
23. To consider if the council would like to ask for a Community Governance Review to reduce the number of Town Councillors for Chilton Town
24. To agree the Co-option Policy taking into account skills/knowledge that would be useful for the Miners Welfare Trust and agree next steps for the Town Councillor vacancies.
25. To agree a programme for light colours on the outside of Hutton House linked to a list of upcoming occasions/events in 2025.

Standing agenda items

26. To receive an update on the Neighbourhood Plan
27. To receive the Charity Report
28. To receive an update from the Community & Events Working Group

Exclusion of Press and Public

To **RESOLVE** that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

29. To receive an update, if received regarding the disputed land
30. To receive an update from Livin regarding the proposed transfer of garages and small gardens
31. To discuss the information regarding the Cemetery Extension and the Tenancy Agreement for the Farmer on the land

Staffing

32. To consider a report from the Town Clerk



Joanne Dickinson,
Town Clerk,
4th June 2025